

DD/S 73-0420

9 FEB 1973

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Alcohol Program Year-End Report

1. This memorandum is for your information only.

2. We have been advised by the Directors of Personnel and Medical Services of significant developments during this first year of the Agency's program for the prevention and treatment of alcoholism, as set forth in [] dated 21 March 1972.

3. Fourteen cases involving excessive use of alcohol have been referred to the Office of Personnel since the issuance []
Eleven of these employees are still on the Agency payroll; one was []

4. There were two additional cases in which supervisors, in accordance with [] sought medical consultation but did not wish to bring the cases to the attention of the Office of Personnel. Successful rehabilitative measures were instituted, but the cases are still being monitored. There were also two self-referrals to the Office of Medical Services, of which one actively accepted rehabilitative recommendations while the other was hesitant to do so. The Office of Medical Services continues to monitor, in low key, some other cases of possible alcohol abuse.

5. The Office of Personnel has made arrangements for help as needed from the Washington Hospital Center and its Counseling Center for Alcohol Abuse. The Office of Personnel has purchased a film, "The Other Guy", depicting a family man in the later stages of alcoholism, which film will be shown to Agency employees and will

be used by the Office of Training in certain courses. Last September, representatives from the Offices of Personnel and Medical Services spoke to Personnel Officers on the Agency program, and there will probably be additional sessions in 1973. It is known that several Agency employees are members of AA, and it is felt that rehabilitated alcoholics within the Agency can make a contribution to the Agency program.

6. The experiences of this first (partial) year of the program are encouraging, especially with the apparent rehabilitation of a handful of our employees. The coordination and cooperation among the Offices of Personnel and Medical Services and the referring Divisions appears to have been excellent, and there should be no difficulty in refining the detailed procedures as further experience indicates where changes may be advisable.

/s/ Robert S. Wattles

John W. Coffey
Deputy Director
for Support

cc: Director of Medical Services ✓
Director of Personnel

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TO:		
Director of Medical Services		
ROOM NO.	BUILDING	
1D4060	Hqs	
REMARKS:		
<p><u>D/MS :</u></p> <p>Our basic paper is attached.</p> <p>jv</p> <p><i>D/MS</i> 12 FEB 1973 <i>carb</i></p> <p><i>13 FEB</i> <i>CPB</i> <i>R</i></p> <p><i>O-DIMS</i></p>		
FROM:		
Deputy Director for Support		
ROOM NO.	BUILDING	EXTENSION
1D4060	Hqs	

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